

**Instructions for Continuing Education Submissions**  
**2023 CMV Public Health & Policy Conference**  
**October 8-10, 2023**

Because of reporting requirements from continuing education (CEU) organizations, we are asking conference participants to complete a CEU survey for your attendance of the 2023 CMV Public Health & Policy Conference.

On the survey, mark each session you attended. At the end of the survey, the number of minutes you attended will be tabulated for you. These minutes are used to calculate the number of CEUs you can submit for. For your records, you can adjust how minutes are calculated according to your continuing education organization. For example, adjust number of minutes to number of hours you want to submit or, for AAA, each hour is calculated as 0.1 CEU.

You can start the survey and go back at a later time as long as you are using the same IP address (e.g., the same computer). Please remember that the CEU organizations require you submit an evaluation for each session you are requesting CEU credit for. Links to individual session evaluations can be found on the conference schedule via the website (<https://cmv.usu.edu/schedule/grid-agenda.cfm>) and conference app.

You can select more than one CEU organization to submit information to if you are a member of more than one organization (e.g., ASHA and AAA). On the survey, you are also able to select a general "attendance" form in order to have a generic record of what you attended to submit to employers and other CEU organizations.

Please note, posters do not qualify for continuing education credit.

For a copy of your submission, please download a copy for your own records by downloading a pdf after you click submit.

The CEU Survey for CMV 2023 can be found at  
[https://usu.co1.qualtrics.com/jfe/form/SV\\_emptbHpiw3zY2Lzg](https://usu.co1.qualtrics.com/jfe/form/SV_emptbHpiw3zY2Lzg)

For the CMV Conference, the National Center for Hearing Assessment and Management will submit CEU surveys/contact hours to each of the following CEU organizations no later than October 31, 2023:

- American Academy of Audiology (AAA)
- American Speech-Language-Hearing Association (ASHA)
- National Commission for Health Education Credentialing, Inc. (NCHEC/CHES and MCHES)

For questions, please contact Mandy Jay at [mandy.jay@usu.edu](mailto:mandy.jay@usu.edu).